



CITY OF NEW RICHMOND PARK SHELTER RESERVATION PROCEDURES

All park shelters in the City of New Richmond may be reserved. Reservations for the year will start the first business day in January. Reservations should be made at least two weeks prior to the requested date. Reservations will only be made when a reservation and payment is received at the City Office. “This is a NO Refund Policy”. The City reserves the right to refuse future use to any group or person who abuses park facilities. A copy of your permit will be displayed at the shelter on the day you have reserved. If a shelter is not reserved in advance, it will be available on a first come, first serve basis.

If you would like to reserve a shelter or have any questions, please contact Marie at (715) 246-4268.

Shelter Rental Fees: \$35.00 per day with the exception of Shelter #1 in Mary Park which rents for \$60.00 a day on weekends and \$45.00 a day Monday-Friday.

PARK AND SHELTER RENTAL RULES

1. Parks are open from 5 a.m. to 10 p.m. daily.
2. Motor vehicles are to be driven and parked in designated areas only. Vehicles may not drive or park on trails or grass.
3. Amplified music is not allowed unless specific authority is first obtained from the Common Council or Park Board.
4. Alcoholic beverages may not be sold in the parks without proper permitting.
5. Alcoholic beverages are permitted in the shelter when you have paid for a shelter reservation.
6. No glass of any kind is allowed in the parks.
7. Renter is responsible for removing any decorations and placing all trash in proper receptacles.
8. Fires are permitted only in designated fireplaces or personal grills.
9. Pets, including animals of any species, shall not be permitted to run at large. Animals are not allowed in the beach area.
10. Cleaning of fish in shelters, toilet facilities or picnic areas is prohibited.
11. Please observe all park and city regulations. The City of New Richmond reserves the right to cancel park reservations at any time deemed necessary.